

Prevention Educator

FLSA Classification and Employment Status

Non-Exempt, Full-time

Reports to

Primary Prevention Coordinator

Date

Created Prior To: 9/2019 Last Revised: 7/2020

Schedule

Varies; may include evening, weekends and on-call.

JOB DESCRIPTION

Summary/objective

The Prevention Educator will support efforts to engage and mobilize the community to prevent rape and build safe healthy communities and to implement violence prevention curriculum with youth and adult influencers. This position advocates and educates to increase community awareness and response to teen dating and sexual violence, access to services, and prevention strategies. This position involves both on-call and in office responsibilities, and requires extensive travel throughout the HLFCC service area.

Essential functions

Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

- Develop and maintain relationships within the identified community to create norms change by building community capacity
- Coordinate and implement Rape Prevention programming for youth and adult influencers.
- Work as a community liaison to identify, develop, and sustain relationships with area organizations and service providers for education programming
- As needed, assist designing and implementing violence prevention trainings for youth, adult influencers and professionals
- Implement and analyze evaluation tools associated with educational seminars and professional trainings that are a part of prevention programming. Utilize evaluation data for program improvement.
- Facilitate educational seminars and professional development training, as appropriate, for participants in prevention programming.
- Support implementation of youth and/or adult engagement programming at the individual and community level as outlined by of agency's comprehensive prevention program.
- Support the efforts of the Primary Prevention Coordinator to engage and mobilize youth and adults in the community around prevention efforts (community level programming).
- Participate in webinars, trainings, workshops and conference to further develop as a primary prevention educator and in support of HLFCC primary prevention initiatives.
- Coordinate and offer community education and professional training programs related to sexual assault issues.
- Participates in local efforts to improve the community's response to domestic violence and sexual assault.
- Respond to crisis calls during scheduled shift and participate in 24 hour on-call rotation.
- Complete required documentation and enter data into client database in an accurate and timely manner as set forth in HLFCC policies.
- Conduct community outreach and education about Sexual Assault Prevention and dynamics.
- Communicate effectively with other members of the HLFCC team in order to ensure the most up-to-date information and appropriate follow-up for clients.



- Collaborate effectively with other HLFCC programs and outside agencies to ensure quality survivor-centered service delivery.
- Participate in training as recommended by supervisor.
- Attend supervision, program, and agency staff meetings as assigned.

Required Education, Experience and Competencies

- Bachelor’s degree from an accredited college or university preferably majoring in one of the behavioral sciences, AND One year experience working with family violence and/or sexual assault survivors, OR Any equivalent combination of training and experience which provides the required knowledge, skills and abilities.
- Excellent interpersonal skills and ability to function as a part of a team and work in collaboration with outside agencies.
- Ability to provide culturally competent services and work with diverse staff and clientele in an empathetic and non-judgmental manner.
- Strong organizational and written communication skills.
- Valid Texas driver’s license access to reliable transportation.
- Familiarity with community-based services in Burnet, Blanco, Llano and Lampasas counties.

Supervisory responsibilities

Not applicable

Additional eligibility requirements

- Must pass background check, including fingerprinting clearance
- Ability to work in the United States

Affirmative Action/EEO statement

Highland Lakes Family Crisis Center is proud to be an equal opportunity employer. We do not discriminate with regard to race, color, religion or belief, national, social or ethnic origin, sex, age, physical, mental or sensory disability, HIV status, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status.

Other duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signatures

This job description has been approved by:

Manager _____ Date _____

Executive Director _____ Date _____

Employee signature below indicates the employee’s understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____